

MORRIS COUNTY MUA

Administrative Documents

- A. Failure to submit the following documents at the time of bid opening is a MANDATORY cause for rejection of the bid.

Owner's Checkmarks		Bidder's Initials
X	Bid Security by way of a certified check, cashier's check, or bid bond	jkn
X	Consent of Surety	jkn
X	Statement of Ownership Disclosure	jkn
X	Subcontractor Utilization Form for branches of work required by N.J.S.A. 40A:11-16 (e.g., plumbing, electrical, HVAC, structural steel)	jkn
X	Acknowledgement of receipt of any notice(s) or revision(s) or addenda to an advertisement, specifications or bid document(s)	jkn
X	Non-Collusion Affidavit	jkn

- B. Failure to submit the following documents at the time of bid opening may be cause for rejection of the bid.

Owner's Checkmarks		Bidder's Initials
X	Administrative Documents Acknowledgement	jkn
X	Price Proposal Table	jkn
X	Price Proposal Signature Form	jkn
X	Questionnaire	jkn
X	Mandatory EEO Language	jkn
X	AA-201 Form – Initial Project Workforce Report - Construction	jkn
X	N.J. Anti-Discrimination Form	jkn
X	Pay to Play Advisory Notice	jkn
X	Certification of Non-Involvement in Prohibited Activities in Russia & Belarus	jkn
X	Americans with Disability Act of 1990	jkn
X	Affidavit of Non-Debarred Status	jkn

MORRIS COUNTY MUA

Administrative Documents

Owner's Checkmarks		Bidder's Initials
X	Surety Acknowledgement	jkn
X	Surety Disclosure Statement & Certification	jkn
X	Bidder's Agreement to Provide Equipment and Vehicles	jkn
X	Third Party Equipment and Vehicle Owner's Agreement to Provide Bidder with Equipment and Vehicles	n/a
X	Corporate Acknowledgement	jkn
X	Acknowledgement of Contractor, if Bidder is a Partnership or LLP	n/a
X	Acknowledgement of Contractor, if Bidder is an Individual	n/a
X	Acknowledgement of Contractor, LLC	n/a
X	Certified Copy of Resolution of Board of Directors, if Bidder is a Corporation	jkn
X	W-9	jkn
X	Affirmative Action Compliance Notice	jkn
X	New Jersey Business Registration Certificate	jkn
X	Disclosure of Investment Activities in Iran	jkn
X	Lowest Bidder Prevailing Wage Certification	jkn
X	Public Works Contractor Registration of Contractor and Subcontractors	jkn
X	Non-Debarment Certification – Federal Level	jkn

D. The following documents are to be submitted prior to the start of construction

X	Project Work Schedule (Time Line) and Schedule of Values
X	Certificate of Insurance
X	Pre-Construction Photographs or Video
X	Shop Drawings, Material Certifications
X	Performance and Payment Bond

MORRIS COUNTY MUA

Administrative Documents

E. The following documents are to be submitted at the completion and acceptance of the project.

X	2 Year Maintenance Bond (100% Of Final Contract Price)
X	Final Release and Indemnity Agreement
X	Project Guarantees/Warranties (If Applicable)
X	Instruction and O & M Manuals (If Applicable)

. The undersigned hereby acknowledges and has submitted the above required documents.

Business Name: Jottan, Inc.

Representative's Name: Jeff Newman, Vice-President

Representative's Signature: 

Date: 04/02/2025

Phone: (609) 447-6200

MORRIS COUNTY MUA

Price Proposal Table

PROPOSAL TO:

Morris County Municipal Utilities Authority

Furnish and install metal roof panel and selective metal fascia wall panel for approx. 32,000 sf and a 2 ply membrane roofing for approx. 700 sf at the MCMUA Parsippany Transfer Station.

ITEM 1 – BONDS and INSURANCES

(written in words) Thirty One Thousand Five Hundred Fifty Eight Dollars and Zero Cents (\$31,558.00)

ITEM 2 – DIVISION 1 – GENERAL REQUIREMENTS

(written in words) Seventy Six Thousand Seven Hundred Seventy Eight Dollars and Zero Cents (\$ 76,778.00)

ITEM 3 – DIVISION 1 – PROJECT SUPERVISION

(written in words) Twenty Three Thousand Seven Hundred Twenty Eight Dollars and Zero Cents (\$ 23,728.00)

ITEM 4 – DIVISION 1 – DEMOLITION

(written in words) Two Hundred Sixteen Thousand Six Dollars and Zero Cents (\$ 216,006.00)

ITEM 5 – DIVISION 7 – METAL ROOFING & FASCIA

(written in words) One Million Six Hundred Nine Thousand Two Hundred Ten Dollars and Zero Cents (\$ 1,609,210.00)

ITEM 6 – DIVISION 7 – 2 PLY ROOFING

(written in words) Forty Eight Thousand One Hundred Seventy Two Dollars and Zero Cents (\$ 48,172.00)

ITEM 7 – AS-BUILT DRAWINGS

(written in words) Two Thousand Dollars and Zero Cents (\$ 2,000.00)

ITEM 8 – PROJECT CLOSEOUT

(written in words) Three Thousand Dollars and Zero Cents (\$ 3,000.00)

ALLOWANCE A1– GENERAL ALLOWANCE

(written in words) One Hundred Thousand Dollars and 00 Cents (\$100,000.00)

ALLOWANCE A1– TREE TRIMMING

(written in words) Twenty Five Thousand Dollars and 00 Cents (\$25,000.00)

TOTAL BASE BID (ITEMS 1 – 8 INCLUSIVE, PLUS ALLOWANCE A1 & A2)

(written in words) Two Million One Hundred Thirty Five Thousand Four Hundred Fifty Two Dollars (\$ 2,135,452.00)

SITE SUPERVISION

THE CONTRACTOR IS TO PROVIDE FULL TIME SITE SUPERVISION FOR HIS OR HER STAFF, SUBCONTRACTORS AND SUPPLIERS FOR THE DURATION OF THIS PROJECT. A COMPETENT SUPERINTENDENT SHALL BE IN ATTENDANCE AT THE JOB SITE AT ALL TIMES WHEN WORK IS BEING PERFORMED UNDER THEIR CONTRACT. THE SUPERINTENDENT IS RESPONSIBLE TO VISIT THE JOB SITE DAILY WHEN WORK IS NOT BEING PERFORMED UNDER THEIR CONTRACT AND TO MONITOR THE OVERALL CONSTRUCTION PROGRESS. A QUALIFIED SITE

MORRIS COUNTY MUA

Form of Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we, Jottan, Inc.,

One Underwood Court, Delran, NJ 08075, Hereinafter called the Principal, as Principal, and the Liberty Mutual

Insurance Company of 2200 Renaissance Boulevard, Suite 400, King of Prussia, PA 19406 a corporation duly organized

under the laws of the State of Massachusetts, hereinafter called the Surety, as Surety are held and

firmly bound unto Morris County Municipal Utilities Authority
370 Richard Mine Road, Wharton, NJ 07885 hereinafter called the Obligee, in the

sum of Ten Percent (10%) of amount bid not to exceed \$20,000.00 Dollars, (\$XXXXXXXXXX) for the payment of

which sum, well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,

executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, The Principal has submitted a bid for _____

Bid #2025-SW03 -

Parsippany Transfer Station Roof and Partial Fascia Replacement

NOW, THEREFORE, if the Obligee shall accept the Bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid and give bond or bonds as may be specified in the Bid Documents with good and sufficient surety for the faithful performance of such Contract and the prompt payment of labor and material furnished in the prosecution thereof, then this obligation shall be null and void, otherwise to remain in full force and effect.

SIGNED AND SEALED this 2nd day of April, 20 25. In the presence of:

Jottan, Inc. (SEAL)
(Principal)

(Title) Jeff Newman, Vice-President

Liberty Mutual Insurance Company (SEAL)
(Surety)

(Title) _____ (SEAL)
Dawn M. Jones, Attorney-in-Fact

(Witness) Nancy Briggs

(Witness) T. Wendelstedt
Tiffany Wendelstedt, Witness

MORRIS COUNTY MUA

Consent of Surety

In consideration of the premises and of One Dollar (\$1.00), lawful money of the United States, to it in hand paid by the Contractor, the receipt whereof is hereby acknowledged, the undersigned surety consents and agrees that if the Contract, for which the preceding estimate and Bid is made, be awarded to the person or persons submitting the same as contracted, it will become bound as surety and guarantor for its faithful performance, and shall provide a one year performance bond in the amount equal to 100% of the contract amount prior to the execution of the contract. The Contractor shall also execute thereafter a bond as party of the third part thereto when required to do so by Owner.

In witness whereof, said surety has caused these present to be signed and attested by a duly authorized officer and its corporate seal to be hereto affixed this 2nd day of April, 2025

(A corporate acknowledgment and statement of authority to be hereto attached by the surety company)

Liberty Mutual Insurance Company

By _____
Surety Company Dawn M. Jones, Attorney-in-Fact
Attorney-in-Fact

Attest:

T. Wendelstedt
Tiffany Wendelstedt, Witness

MORRIS COUNTY MUA

Surety Acknowledgement

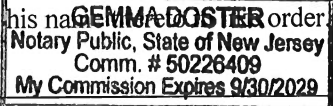
STATE OF New Jersey)
) SS:
COUNTY OF Monmouth)

On this 2nd day of April in the year 2025 before me personally came
Dawn M. Jones to me known, who being by me duly sworn, did depose

and say, that he resides in Barneget, New Jersey,

that he is the Attorney-in-Fact of Liberty Mutual Insurance Company,

the Corporation described in and which executed the foregoing instrument; that he knows the seal of said Corporation; that the seal affixed to said instrument is such Corporate seal; that it was so affixed

by order of the Board of Directors of said Corporation and that he signed his name Gemma Doster  (Seal)

CONTRACTOR ACKNOWLEDGMENT

STATE OF New Jersey)
) SS:
COUNTY OF Burlington)

On this 2nd day of April in the year 2025, before me personally
came Jeff Newman to me known, who being by me duly

sworn, did depose and say, that he resides in Delran, NJ; that he is the
Vice-President of Jottan, Inc., the

Corporation described in and which executed the foregoing instrument, that he knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Corporation and that he signed his name thereto in like order.

(Seal)

[Signature]

NANCY DRIGGS-McDANIEL
Notary Public, State of New Jersey
Comm. # 50125404
My Commission Expires 03/27/2030

MORRIS COUNTY MUA

Surety Disclosure Statement and Certificate

Liberty Mutual Insurance Company, surety(ies) on the attached bond, hereby certifies(y) the following:

(1) The surety meets the applicable capital and surplus requirements of R.S.17:17-6 or R.S.17:17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.

(2) The capital (where applicable) and surplus, as determined in accordance with the applicable laws of this State, of the surety(ies) participating in the issuance of the attached bond is (are) in the following amount(s) as of the calendar year ended December 31, 2023 (most recent calendar year for which capital and surplus amounts are available), which amounts have been certified as indicated by certified public accountants (indicating separately for each surety that surety's capital and surplus amounts, together with the name and address of the firm of certified public accounts that shall have certified those amounts):

Liberty Mutual Insurance Company

Capital and Surplus totals \$70,891,553,519.63

Surplus: \$997,473,000

CPA: New Jersey Department of Insurance, 20 West State Street CN-325, Trenton, New Jersey 08625

(3) (a) With respect to each surety participating in the issuance of the attached bond that has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. sec. 9305, the underwriting limitation established therein and the date as of which that limitation was effective is as follows (indicating for each such surety that surety's underwriting limitation and the effective date thereof):

Liberty Mutual Insurance Company

Underwriting Limitation: \$1,897,231,000.00

Effective Date: July 1, 2024

(b) With respect to each surety participating in the issuance of the attached bond that has not received such a certificate of authority from the United States Secretary of the Treasury, the underwriting limitation of that surety as established pursuant to R.S.17:18-9 as of (date on which such limitation was so established is as follows (indicating for each such surety that surety's underwriting limitation and the date on which that limitation was established):

N/A

(4) The amount of the bond to which this statement and certification is attached is
\$ Ten Percent (10%) of amount bid not to exceed \$20,000.00 Dollars

(5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in items (3) (1) or (3) (b) above, or both, then for each such contract of reinsurance:

(a) The name and address of each such reinsurer under that contract and the amount of that reinsurer's participation in the contract is as follows:

N/A

MORRIS COUNTY MUA

Surety Disclosure Statement and Certificate

_____; and

(b) Each surety that is party to any such contract of reinsurance certifies that each re-insure listed under item (5) (a) satisfies the credit for reinsurance requirement established under P.L.1993, c.243 (c.17:513-1 et seq.) and any applicable regulations in effect as of the date on which the bond to which this statement and certification is attached shall have been filed with the appropriate public agency.

CERTIFICATE

**(to be completed by an authorized certifying agent
for each surety on the bond)**

I Dawn M. Jones, as Attorney-in-Fact for
(Name of Agent) (Title of Agent)

Liberty Mutual Insurance Company a corporation/mutual insurance company/other (indicating
(Name of Surety)

type of business organization) (circle one) domiciled in New Jersey, DO
(State of Domicile)

HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me are true

and ACKNOWLEDGE that if any of those statements are false, this bond is VOID.



(Signature of Certifying Agent)

Dawn M. Jones

(Printed Name of Certifying Agent)

Attorney-in-Fact

(Title of Certifying Agent)





LIBERTY MUTUAL INSURANCE COMPANY
FINANCIAL STATEMENT – DECEMBER 31, 2023

Assets	Liabilities
Cash and Bank Deposits.....\$1,850,245,073.00	Unearned Premiums.....\$10,298,963,305.00
*Bonds – U.S Government.....\$3,859,565,383.00	Reserve for Claims and Claims Expense.....\$28,848,537,243.00
*Other Bonds.....\$21,048,805,773.00	Funds Held Under Reinsurance Treaties.....\$360,714,151.00
*Stocks.....\$19,937,271,802.00	Reserve for Dividends to Policyholders.....\$1,310,198.00
Real Estate.....\$122,228,711.00	Additional Statutory Reserve.....\$296,126,000.00
Agents' Balances or Uncollected Premiums...\$8,208,660,427.00	Reserve for Commissions, Taxes and Other Liabilities.....\$7,622,413,466.63
Accrued Interest and Rents.....\$186,906,667.00	Total.....\$47,428,064,363.63
Other Admitted Assets.....\$15,677,869,683.63	Special Surplus Funds.....\$209,508,757.00
Total Admitted Assets.....\$70,891,553,519.63	Capital Stock.....\$10,000,075.00
	Paid in Surplus.....\$13,834,867,488.00
	Unassigned Surplus.....\$9,409,112,836.00
	Surplus to Policyholders.....\$23,463,489,156.00
	Total Liabilities and Surplus.....\$70,891,553,519.63

* Bonds are stated at amortized or investment value; Stocks at Association Market Values.

The foregoing financial information is taken from Liberty Mutual Insurance Company's financial statement filed with the Massachusetts Department of Insurance.

I, TIM MIKOLAJEWSKI, Assistant Secretary of Liberty Mutual Insurance Company, do hereby certify that the foregoing is a true, and correct statement of the Assets and Liabilities of said Corporation, as of December 31, 2023, to the best of my knowledge and belief.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Corporation at Seattle, Washington, this 8th day of March, 2024.



Timothy A. Mikolajewski

Timothy A. Mikolajewski, Assistant Secretary



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8211522-977085

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Dawn M. Jones; Gemma Doster; Kenneth A. Gelok; Kristin Bevacqua; Thomas S. Caruso

all of the city of Farmingdale state of NJ each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 20th day of March, 2024.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By:

David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 20th day of March, 2024 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By:

Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 2nd day of April, 2025.



By:

Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary



State of New Jersey
Department of Banking and Insurance

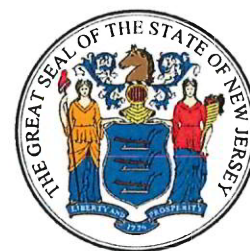
CERTIFICATE OF AUTHORITY

Date: **May 02, 2024**

NAIC Company Code: **23043**

THIS IS TO CERTIFY THAT THE **LIBERTY MUTUAL INSURANCE COMPANY**, HAVING COMPLIED WITH THE LAWS OF THE STATE OF NEW JERSEY, AND ANY SUPPLEMENTS OR AMENDMENTS THERETO WITH RESPECT TO THE TRANSACTION OF THE BUSINESS OF INSURANCE, IS LICENSED TO TRANSACT IN THIS STATE UNTIL THE 1st DAY OF MAY, 2025, THE LINES OF INSURANCE SPECIFICALLY DESIGNATED BELOW:

- 01 - Fire and Allied Lines**
- 10 - Aircraft Physical Damage**
- 11 - Other Liability**
- 12 - Boiler and Machinery**
- 13 - Fidelity and Surety**
- 14 - Credit**
- 15 - Burglary and Theft**
- 16 - Glass**
- 17 - Sprinkler Leakage and Water Damage**
- 02 - Earthquake**
- 20 - Physical Loss to Buildings**
- 21 - Radioactive Contamination**
- 22 - Mechanical Breakdown/Power Failure**
- 26 - Accident and Health**
- 03 - Growing Crops**
- 04 - Ocean Marine**
- 05 - Inland Marine**
- 06 - Workers Compensation and Employers Liability**
- 07 - Automobile Liability Bodily Injury**
- 08 - Automobile Liability Property Damage**
- 09 - Automobile Physical Damage**



JUSTIN ZIMMERMAN

**ACTING COMMISSIONER
OF BANKING AND INSURANCE**

COMPANY NAME: LIBERTY MUTUAL INSURANCE COMPANY NAIC COMPANY CODE: 23043

STATUTORY HOME ADDRESS:

175 BERKELEY STREET

BOSTON, MA 02116

SPECIAL CONDITIONS:

MORRIS COUNTY MUA

Bid Security Statement

This Bid is accompanied by bid security either in the form of a certified check on the

Bid Bond Bank of _____

in the amount of _____

Dollars or a Bid Bond in the amount of 10% of bid amount not to exceed \$20,000.00

Dollars guaranteed by the undersigned as Bidder and _____

as Surety. This Bid is also accompanied by a Consent of Surety for Performance and Payment Bond in accordance with the conditions in the Bid Documents.

The Bidder hereby agrees that if this Bid shall be accepted by the MCMUA and the Bidder fails to execute and deliver the Contract and Contract bonds in accordance with the terms of this Bid and the requirements of the foregoing Information for Bidders and Requirements of Bid, then the Bidder shall be deemed to have abandoned the Contract and forfeited the bid security and there-upon the Bid and its acceptance shall be null and void.

Jottan, Inc.
(Name of Firm or Individual)

[Signature]
(Signature)

Jeff Newman, Vice-President
(Title)

04/02/2025
(Date)

Subscribed and sworn to before me this

2nd day of April, 20 25

[Signature]
Notary Public of New Jersey

My Commission expires March 27, 20 30

NANCY DRIGGS-McDANIEL
Notary Public, State of New Jersey
Comm. # 50125404
My Commission Expires 03/27/2030

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: Jottan, Inc.

Organization Address: 1 Underwood Court - Delran, NJ 08075

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☒ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Address
Toby Chrostowski	54 E Oak Avenue - Moorestown, NJ 08057

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

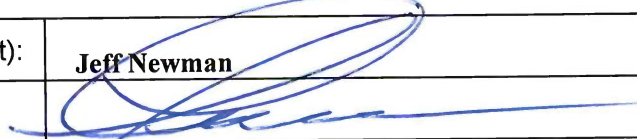
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the **Morris County Municipal Utilities Authority** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with **Morris County Municipal Utilities Authority** to notify the **Morris County Municipal Utilities Authority** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the **Morris County Municipal Utilities Authority** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Jeff Newman	Title:	Vice-President
Signature:		Date:	04/02/2025

MORRIS COUNTY MUA

Subcontractor Utilization Plan Form

Before submitting his bid, the Bidder shall completely familiarize himself with Section 40A:11-16 of the New Jersey Local Public Contracts Law (New Jersey Statutes Annotated 40A:11-16). On contracts for the erection, alteration or repair of any public building, if the Bidder will use subcontractors for the plumbing work and gas fitting and all kindred work, steam and hot water heating and ventilating apparatus, steam power plants and kindred work, electrical work, structural steel and ornamental iron work he shall list below the name and address of each subcontractor to be used for these respective and kindred categories of work.

Instructions: PLEASE CHECK ONE OF THE BELOW LISTED BOXES:

☒ **If awarded this contract, I will engage subcontractors to provide certain goods and/or services.**

☐ **If awarded this contract, I do not intend to engage subcontractors to provide any goods and/or services.**

PRINCIPAL OF FIRM:

Name: Jottan, Inc.

Signature: 

Title: Jeff Newman, Vice-President

Date: 04/02/2025

MORRIS COUNTY MUA

Subcontractor Utilization Plan Form

SUBCONTRACTOR UTILIZATION PLAN (REFERENCED IN BID STANDARD TERMS AND CONDITIONS)	
WORK CATEGORY	SUBCONTRACTOR'S NAME & ADDRESS
Plumbing & Gas Fitting, And all kindred work	Bayshore Mechanical Contractors LLC PO Box 564 Colts Neck, NJ 07722
Steam Power Plants, Steam & Hot Water Heating and Ventilating Apparatus, And all kindred works	
Electrical Work	
Structural Steel and Ornamental Iron Work	

ATTACH ADDITIONAL PAGES AS REQUIRED

NOTE: Submission of the names and addresses of the subcontractors required by N.J.S.A. 40A:11-16 is essential and non-waivable. The names and addresses for subcontractors must be provided for each work category above, otherwise the bid will be deemed nonresponsive. Where **more than one** subcontractor is named for a work category, the bidder must submit certification setting forth the scope of work that is to be performed by each subcontractor, as required by N.J.S.A 40A:11-16. Failure to comply with these statutory requirements will result in the Bid being deemed nonresponsive.

MORRIS COUNTY MUA

Subcontractor Utilization Plan Form

NOTICE OF INTENT TO SUBCONTRACT FORM

THIS **NOTICE OF INTENT TO SUBCONTRACT** FORM MUST BE COMPLETED AND INCLUDED AS PART OF EACH BIDDER'S PROPOSAL. FAILURE TO SUBMIT THIS FORM WILL BE CAUSE FOR REJECTION OF THE BID AS NON-RESPONSIVE.

Solicitation Number: MCMU2401	Solicitation Title: Parsippany Transfer Station Roof and Partial Fascia Replacement
Bidder's Name and Address:	
Name	Jottan, Inc.
Address	1 Underwood Court
City Delran	State NJ Zip Code 08075

INSTRUCTIONS: PLEASE CHECK ONE OF THE BELOW LISTED BOXES:

☒ **If awarded this contract, I will engage subcontractors to provide certain goods and/or services.**

ALL BIDDERS THAT INTEND TO ENGAGE SUBCONTRACTORS MUST ALSO SUBMIT A COMPLETED AND CERTIFIED **SUBCONTRACTOR UTILIZATION PLAN** WITH THEIR BID PROPOSALS.

☐ **If awarded this contract, I do not intend to engage subcontractors to provide any goods and/or services.**

ALL BIDDERS THAT DO NOT INTEND TO ENGAGE SUBCONTRACTORS MUST ATTEST TO THE FOLLOWING CERTIFICATION:

I hereby certify that if the award is granted to my firm and if I determine at any time during the contract to engage subcontractors to provide certain goods and/or services, pursuant to Section 3.11 of the Standard Terms and Conditions, I will submit the **Subcontractor Utilization Plan (Plan)** for approval to the Division of Purchase and Property in advance of any such engagement of subcontractors. Additionally, I certify that in engaging subcontractors, I will make a good faith effort to achieve the subcontracting set-aside goals established for this contract, and I will attach to the **Plan** documentation of such efforts in accordance with NJAC 17:13-4 and the **Notice to All Bidders**.

PRINCIPAL OF FIRM:

(Signature)

Jeff Newman, Vice-President

(Title)

04/02/2025

(Date)

MORRIS COUNTY MUA

Subcontractor Utilization Plan Form

SUBCONTRACTOR UTILIZATION PLAN (REFERENCED IN BID STANDARD TERMS AND CONDITIONS)	Solicitation No.: MCMU2401
NOTE: If utilizing subcontractors, failure to submit the properly completed form will be sufficient cause for rejection of the bid as non-responsive.	Solicitation Title: Parsippany Transfer Station Roof and Partial Fascia Replacement
Bidder's Name and Address: Jottan, Inc. 1 Underwood Court Delran, NJ 08075	Bidder's Telephone No.: (609) 447-6200
	Bidder's Contact Person: Jeff Newman, Vice-President

INSTRUCTIONS: List all businesses to be used as subcontractors. This form may be duplicated for extended lists.

SUBCONTRACTOR'S NAME ADDRESS, ZIP CODE TELEPHONE NUMBER AND VENDOR ID NUMBER	TYPE(S) OF GOODS OR SERVICES TO BE PROVIDED	ESTIMATED VALUE OF SUBCONTRACTS
Bayshore Mechanical Contractors LLC PO Box 564 - Colts Neck, NJ 07722	Plumbing	\$ 4,000.00

I hereby certify that this Subcontractor Utilization Plan (Plan) is being submitted in good faith. I certify that each subcontractor has been notified that it has been listed on this Plan and that each subcontractor has consented, in writing, to its name being submitted for this contract. Additionally, I certify that I shall notify each subcontractor listed on the Plan, in writing, if the award is granted to my firm, and I shall make all documentation available to Morris County Municipal Utilities Authority upon request.

I further certify that all information contained in this Plan is true and correct and I acknowledge that the Authority will rely on the truth of the information in awarding the contract.

PRINCIPAL OF FIRM:

(Signature)

Jeff Newman, Vice-President

(Title)

04/02/2025

(Date)

MORRIS COUNTY MUA

Acknowledgement of Receipt of Addenda

Pursuant to the NJSA 40A:11-23.1a, the undersigned Bidder hereby acknowledges receipt of the following notices, revisions or addenda to the Bid Advertisement, Bid Specifications or Bid Documents. By indicating date of receipt, Bidder acknowledges the submitted Bid takes into account the provisions of the notice, revision or addendum. Note that the local unit's record of proper notice to Bidders, per NJSA 40A:11-23(c), shall take precedence and Bidder's failure to acknowledge receipt of addenda shall result in rejection of Bid.

Title of Addendum/Revision	Received Via (email, fax, etc.)	Date Received
Addendum #1	Email	03/12/2025
Addendum #2	Email	03/20/2025

☐ No Addenda Issued Initials _____

ACKNOWLEDGEMENT OF BIDDER

Name of Bidder: Jottan, Inc.

Bidder's Signature:

Printed Name & Title: Jeff Newman, Vice-President

Date: 04/02/2025

MORRIS COUNTY MUA

Non-Collusion Affidavit

STATE OF NEW JERSEY

MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY ss:

I certify that I am Jeff Newman, Vice-President

of the firm of Jottan, Inc.

the Respondent making this Proposal for the bid or proposal for the above named project, that I executed the said proposal with full authority to do so; that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and this affidavit are true, correct, and made with full knowledge that the Morris County Municipal Utilities Authority relies upon the truth of the statements contained in said Proposals and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies.

Signature of Representative: 

Subscribed and sworn to before me this 2nd day of April, 20 25

Print Name of Affiant: Jeff Newman, Vice-President

Notary Public of 

My commission expires March 27, 2030

NANCY DRIGGS-McDANIEL
Notary Public, State of New Jersey
Comm. # 50125404
My Commission Expires 03/27/2030

MORRIS COUNTY MUA

Price Proposal Table

SUPERINTENDENT MUST HAVE THE AUTHORITY TO REPRESENT AND MAKE DECISIONS FOR HIS OR HER COMPANY WITH REGARDS TO THE SUBJECT JOB, MUST BE ABLE TO GIVE GUIDANCE AND DIRECTION TO EMPLOYEES, SUBCONTRACTORS AND SUPPLIERS, AND MUST BE KNOWLEDGEABLE ABOUT THE WORK TO BE PROVIDED.

TIME OF COMPLETION

ALL WORK UNDER THIS CONTRACT SHALL BE COMPLETED BETWEEN THE FOLLOWING HOURS, IN ACCORDANCE WITH THE FOLLOWING DATES:

WORK DAYS:	Monday – Friday *Saturday if requested
WORK HOURS:	8:00 AM - 4:00 PM
Project Award Date:	April 8 th 2025
SUBSTANTIAL COMPLETION	October 8 th , 2025
FINAL COMPLETION:	14 days after Sub Completion

IF NECESSARY, WEEKEND, HOLIDAY AND EVENING WORK SHALL BE PROVIDED TO ENSURE THE COMPLETION DATES LISTED ABOVE, AT THE SOLE COST AND EXPENSE OF THE BIDDER. FAILURE OF THE CONTRACTOR TO COMPLETE WORK BY THE SPECIFIED TIME SHALL SUBJECT HIM/HER TO LIQUIDATED DAMAGES AND EXTENDED ENGINEERING FEES AS SET FORTH IN THE CONTRACT.

BIDDER: Jottan, Inc.

BIDDER'S ADDRESS: 1 Underwood Court - Delran, NJ 08075

SIGNED BY:  TITLE: Jeff Newman, Vice-President

DATE: 04/02/2025

Telephone number where the contractor or a competent representative can accept a telephone message and provide a reasonable reply as soon as possible, but not later than twenty-four (24) hours:

DAY: (609) 447-6200 NIGHT: (609) 447-6200

MORRIS COUNTY MUA

Price Proposal Signature Form

From: Jottan, Inc.
1 Underwood Court
Delran, NJ 08075

Vendor: The undersigned has reviewed the proposal submitted in response Bid#2025-SW03 issued by the MCMUA in connection with the need for the following:

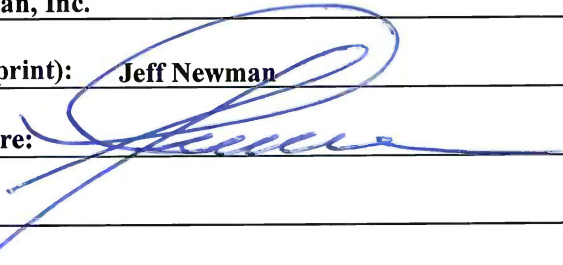
BID#2025- SW03 PARSIPPANY TRANSFER STATION ROOF AND PARTIAL FASCIA REPLACEMENT

We affirm that the contents of the proposal (which proposal is incorporated herein by reference) is accurate, factual and complete to the best of our knowledge and belief, and that the proposal is submitted in good faith upon express understanding that any false statements may result in the disqualification of our proposal.

The undersigned hereby agrees to furnish all labor, materials, supplies, supervision, equipment and other means as necessary to perform all the work and furnish all the materials in accordance with the Specifications at the proposed prices within the time constraints of Specifications:

Business Name: Jottan, Inc.

Representative's Name (print): Jeff Newman

Representative's Signature: 

Title: Vice-President

Complete Address: Jottan, Inc. - 1 Underwood Court - Delran, NJ 08075

Affix Seal if Corporation:

MORRIS COUNTY MUA

Experience Questionnaire

This questionnaire must be filled out and submitted as a part of the Bid. Failure to complete this form or to provide any of the requested information will be grounds for the rejection of the bid. If additional space is required, the respondent shall add additional sheets, which identify the question being answered.

Number of years in business under present name & address:

51

If less than 5 years, list previous names and address:

Within the last 5 years has the business or any officer/partner failed to complete a contract awarded to them: **No**. If yes, provide the details in on a separate page.

Have any liens and lawsuits been filed against the company in the past 5 years: **No**

If yes, please provide details:

List similar services you are now providing for which you have signed contract, but not yet started work:

****See attached**

List all major subcontractors to be used to complete the service and the area of their responsibility:

Please provide at least 3 references below: ****See attached**

Name:

Phone:

Address:

MORRIS COUNTY MUA

Experience Questionnaire

Equipment/Service Provided:

Contract Amount:

Name:

Phone:

Address:

Equipment/Service Provided:

Contract Amount:

Name:

Phone:

Address:

Equipment/Service Provided:

Contract Amount:

Name:

Phone:

Address:

Equipment/Service Provided:

Contract Amount:



2025

Qualification Statement

Corporate Information

Corporate Name Jottan Inc.
Corporate Address 1 Underwood Court, Delran, NJ 08075
Corporate Phone 1-800-364-4234
Corporate Fax 1-609-447-6206
Web Site Address www.Jottan.com
Date of Incorporation 1974
Federal I.D. Number 22-2768915

Jottan, Inc. Background:

Jottan was established in 1974 and is currently headquartered in Delran, NJ. Jottan's management staff, all which offer vast expertise in roof system applications and project management, has a combined 100 years of commercial roofing experience. In addition, Jottan employs approximately 100 employees, many of which have been with the Company for decades. Our belief is a commercial roofing contractor needs to incorporate quality into all phases of a roofing project and we instill this belief through quarterly review of field foremen and supervisory personnel. The key components to this quality review for Jottan Inc. are safety, proper installation techniques and correct accounting of the roofing project. Our EMR rating is .413, ranking us as the safest roofing company in New Jersey and placing us in the top one percent nationwide for safety. We have received numerous quality awards and will accept nothing less than a manufacturer's highest rating at the time of inspection. Our supervisory personnel complete all submittals and project related documentation in a timely and professional manner, keeping projects on their scheduled track. These components have combined to not only make Jottan the best commercial roofing contractor in our region, but also has helped us achieve a DUNN & BRADSTREET rating of 3A1, the highest available to a company of our size. Jottan has 150 million in total bonding capacity; 40 million per project, with insurers in each state.

Why Choose Jottan?

Why Jottan? Jottan has become the region's leading commercial roofing applicator by offering a full range of services related to commercial roofing. Recognizing the need for a wide variety of commercial roofing services, Jottan has full time roofing and maintenance/service crews.

Roofing: Jottan recommends the best roofing materials to offer long-term maintenance free solutions for its customers. Jottan's strength is long term employees who are skilled craftsman in both low and steep slope systems. No matter what the design, our philosophy of "**Raising your Expectations**" has been the pinnacle of our success for over forty years.

Existing Facilities: Jottan offers comprehensive consulting services for all roof maintenance, repair and replacement needs. Jottan works with clients to develop a project budget, system design, material selection and review of non-roofing items that threaten the integrity of their new roofing system. If necessary, Jottan will develop job specific roof drawings, detail drawings and energy audits comparing existing conditions to new roof system design.

New Construction: For new construction, we install quality systems that provide long-term trouble free performance.

Infra-Red Scanning: This service is invaluable in determining the extent of wet and damaged insulation within an existing roofing system. The infra-red scan provides the same service an X-Ray provides a physician. It allows us to see deficiencies within the system in a non-destructive manner. Infra-Red Scanning is essential prior to commencing re-roofing projects, as manufacturers require the removal of moist or deteriorated roof insulation.

Personalized Roof Maintenance Programs: Jottan knows what a valuable asset a properly functioning roof system is and provides Maintenance Programs and Surveys of Existing Conditions that are customized to meet the wide range of our customer's needs. Whether it is annual budgets for repairs to annual/semi-annual roof inspections, Jottan will customize a program to help you manage this valuable asset.

Emergency Roof Service: Jottan provides 24-7 emergency leak response within a 150-mile radius of our branch offices. Emergency response for clients outside of the 150-mile radius to each office shall take place within 48 hours of first contact.

Financial Stability and Growth: Jottan has a track record of financial stability that provides you the peace and mind that we will be here for years to come.

2024 Fiscal Year.....	\$45,281,791.00
2023 Fiscal Year.....	\$34,787,839.00
2022 Fiscal Year.....	\$31,953,285.00
2021 Fiscal Year.....	\$31,642,869.00
2020 Fiscal Year.....	\$27,171,336.00
2019 Fiscal Year.....	\$34,374,925.00
2018 Fiscal Year.....	\$28,448,628.00
2017 Fiscal Year.....	\$32,711,475.00
2016 Fiscal Year.....	\$27,826,300.00
2015 Fiscal Year.....	\$25,575,110.00
2014 Fiscal Year.....	\$19,127,075.00

Jottan Inc. Management Team:

President

Toby Chrostowski

- 50+ Years in management and sales
- Co-Founded Jottan in 1974

Vice-President & General Counsel

Jeff Newman

- 11-year military veteran and 20+ Years in the construction industry
- 11 Years with Jottan

Corporate Controller

Dawn Varley

- 30+ Years in accounting and management

Director of Operations

George Gulla

- 30+ Years' experience in roofing project management
- 25+ Years with Jottan

Service Department

- 5 dedicated Service vehicles operating 365 days a year
- 50+ Years combined service foreman experience

Estimating Department

- 4 full-time Estimators, 2 Roof Technicians and an Estimating Coordinator
- 50+ Years combined estimating experience

Financial Information Banking Institution:

Wells Fargo
300 Barr Harbor Drive
Conshohocken, PA 19428
Contact: Ryan Goodwin, (484) 530-1765
Line of Credit: \$1,000,000

Casualty Insurance Broker:

E. K. McConkey & Company, Inc.
Contact: Steven Buterbaugh, (717) 505-3113
C N A Insurance Companies

Surety Broker:

IOA Northeast
1451 Route 34, Suite 101
Farmingdale, NJ 07727
Contact: Dawn Jones, 732-751-2900
Bonding Capacity: \$201 million

Trade References:

American Architectural
575 Business Park Lane
Allentown, PA 18109
610-432-9787

Beacon Roofing Supply
5810 Bristol-Emilie Road
Levittown, PA 19057

Garland Co.
P.O. Box 70344-T
Cleveland, OH 44190
800-762-8225



**Innovative Solutions.
Traditional Values.**

March 20,2025

To Whom It May Concern:

The following is the five-year Interstate Experience Modification history for Jottan, Inc. at One Underwood Court, Delran, NJ 08075. Workers Compensation Policy #WC5092134432:

<u>Experience Year</u>	<u>Experience Rating Factor</u>
05/01/2025 - 2026	.413
05/01/2024 - 2025	.423
05/01/2023 - 2024	.517
05/01/2022 - 2023	.518
05/01/2021 - 2022	.473

If you should have any questions, please contact our office.

Regards,

A handwritten signature in black ink that reads 'Barbara J. Golden'. The signature is written in a cursive style and is positioned above a horizontal line.

Barbara J. Golden, CPCU, CIC, AAI, AU
Client Service Manager

McConkey Insurance & Benefits

2555 Kingston Road, Suite 100 ■ York, PA 17402

PH: 717-755-9266 ■ F: 717-755-9237 ■ www.ekmccconkey.com

Jottan, Inc.

Major Projects In Progress - As of August 2024

Job Name	Original Contract Amount	Change Orders	Total Contract Amount	Arch/Construction Mgr./Owner
Perry Point VAMC Roof Replacement	\$ 11,426,570.00		\$ 11,426,570.00	SanDow Construction, Inc.
Kennett High School	\$ 4,194,947.00		\$ 4,194,947.00	Kennett Consolidated School District
Pittsgrove MS & Olivet ES	\$ 4,182,729.00		\$ 4,182,729.00	Pittsgrove School District/Garrison Architects
Indian Valley Middle School	\$ 3,983,678.50		\$ 3,983,678.50	SiteLogIQ Energy Services, Inc.
West Scranton Intermediate School	\$ 4,315,274.79		\$ 4,315,274.79	D'Huy Engineering, Inc.

Jottan, Inc.

Major Work Performed within the Past 5 Years

Job Name	Address	Architect/ Construction Manager	Phone	Contract Amount	Date of Completion
Absegami HS Solar Project	Galloway, NJ	GEH Solar , LLC 1425 N. White St New Orleans, LA 70119	504-669-8552	\$ 3,817,663.00	June 2020
Pennco Tech	Blackwood NJ	Pennco Tech 99 Erial Road Blackwood, NJ 08012	856-232-0310	\$ 779,569.00	September 2020
East Stroudsburg North HS	East Stroudsburg, PA	D'Huy Engineering 1 East Broad St Bethlehem, PA 18018	610-865-3000	\$ 6,859,535.00	September 2020
Whitehall HighSchool	Whitehall, PA	D'Huy Engineering 1 East Broad St Bethlehem, PA 18018	610-865-3000	\$ 2,896,205.00	October 2020
Alliance HSP	Bristol, PA	Alliance, HSP 40 Morris Ave. Bryn Mawr, PA 19010	484-381-0379	\$ 854,435.00	December 2020
Hills Imports	Quakertown, PA	Hills Imports, Inc. 6758 California Road Quakertown, PA 18951	215-529-4600	\$ 293,143.00	June 2021
Kidston and Olivio Towers	Vineland, NJ	Vineland Housing Authority 191 W. Chestnut Ave Vineland, NJ 08360	856-203-6061	\$ 551,151.00	July 2021
Schwenksville ES	Collegeville, PA	CM3 Building Solutions 185 Commerce Drive FT. Washington, PA 19034	215-322-8400	\$ 451,747.00	August 2021
Timber Creek High School	Blackwood NJ	Garrison Architects 713 Creek Road Bellmawr, NJ 08031	856-396-6200	\$ 781,742.00	September 2021
Greystone Elementary School	West Chester, PA	Garland DBS 3800 East 91st St. Cleveland, OH 44105	800-762-8225	\$ 1,243,931.00	November 2021
Alliance QA Langhorne	Langhorne, PA	Alliance, HSP 40 Morris Ave. Bryn Mawr, PA 19010	856-669-1105	\$ 477,967.00	September 2021
Chancellor Apartments	Philadelphia, PA	O&S Associates Township Line Road Bell, PA 19422	610-628-9400	\$ 438,863.00	November 2021
Wakefern	Elizabeth, NJ	Pfister Energy Goffle Road NJ 07506	973-653-9880	\$ 1,000,642.00	December 2021
Pennco Tech - Bldg 3	Bristol, PA	Garland DBS 3800 East 91st St. Cleveland, OH 44105	800-762-8225	\$ 451,900.00	October 2021
CCIU Learning Center	Coatesville, PA	Garland DBS 3800 East 91st St. Cleveland, OH 44105	800-762-8225	\$ 1,187,225.00	November 2021

Jottan, Inc.

Major Work Performed within the Past 5 Years

Job Name	Address	Architect/ Construction Manager	Phone	Contract Amount	Date of Completion
Valley ES	Bensalem, PA	Garland DBS 3800 East 91st St. Cleveland, OH 44105	800-762-8225	\$ 1,439,893.00	April 2022
Monroe Career and Tech Institute	Bartonsville, PA	D'Huy Engineering 1 East Broad St Bethlehem, PA 18018	610-865-3000	\$ 2,168,500.00	November 2021
Bentwood Condos	Philadelphia, PA	First Service Residential 3 N Columbus Blvd Philadelphia, PA 19106	800-870-0010	\$ 796,776.00	June 2021
The Graham Bldg	Philadelphia, PA	Grasso Holdings S. 15th Street PA 19102	215-701-3854	\$ 420,220.00	November 2021
Haverford College	Haverford, PA	Haverford College Lancaster Avenue Haverford, PA 19041	610-896-1099	\$ 445,887.00	April 2022
Titanium Fabrication Group	Fairfield, NJ	Titanium Fabrication Corp 110 Lehigh Drive Fairfield, NJ 07004	973-808-4988	\$ 464,949.00	March 2022
Brighton Gardens of Saddle River	Saddle River, NJ	Armko Industries, Inc. Spinks Road Mound, TX 75028	214-837-4054	\$ 682,648.00	June 2022
Spinnaker Condos South Tower	Philadelphia, PA	FWH Associates, P.A. 1856 Route 9 Toms River, NJ 08755	732-737-3100	\$ 471,880.00	Jul-22
Coatesville Area School District	Coatesville, PA	Garland DBS 3800 East 91st St. Cleveland, OH 44105	800-762-8225	\$ 621,372.00	May 2022
SEPTA Midville	Philadelphia, PA	South Eastern Pennsylvania Transportation Authority 1234 Market Street Philadelphia, PA 19107	215-580-3787	\$ 13,026,352.00	September 2022
Penn Fab/20 Steel Road, LLC	Morrisville, PA	20 Steel Road, LLC Steel Road South PA 19067	215-245-1577	\$ 1,031,149.00	October 2022
Alliance HSP Geoffrey Drive	Fairless Hills, PA	Alliance Geoffrey Venture, LLC 40 Morris Avenue, Suite 230 Bryn Mawr, PA 19010	856-669-1105	\$ 1,901,728.00	February 2023
Midhattan Woodworking	Old Bridge, NJ	Midhattan Woodworking Corp 3130 Bordentown Avenue Old Bridge, NJ 08857	732-727-3020	\$ 978,746.00	February 2023

Jottan, Inc.

Major Work Performed within the Past 5 Years

Job Name	Address	Architect/ Construction Manager	Phone	Contract Amount	Date of Completion
Quarter Mile Lane School	Bridgeton, NJ 08302	Manders Merigh Portadin Farrel Architects, LLC 1138 East Chestnut Avenue #4 Vineland, NJ 08360	856-696-9155	\$ 1,375,300.00	February 2023
Radcliff House	Bryn Mawr, PA 19010	University City Housing Co 1062 E Lancaster Avenue, Suite 30B Bryn Mawr, PA 19010	484-383-0759	\$ 1,226,011.00	February 2023
Lidestri Foods	Pennsauken, NJ	Lidestri Foods 1600 John Tipton Blvd Pennsauken, NJ 08110	609-321-1858	\$ 1,203,371.00	January 2023
Amtrak PHL Customer Call Center	Philadelphia, PA	National Railroad Passenger Corp 30th Street Station Market Street - 5th Floor Philadelphia, PA 19104	215-349-1217	\$ 1,383,470.00	December 2022
1400 Taylors Lane	Cinnaminson, NJ	ARMM Architecture Associates, Inc. 41 Grove Street Haddonfield, NJ 08033	856-665-8484	\$ 998,451.00	July 2023
Cenlar	Ewing, NJ	Cenlar FSB Phillips Blvd 08618	215-430-1790	\$ 698,000.00	September 2023
Zydus Pharmaceutical	Pennington, NJ	Zydus Pharmaceuticals USA 73 Route 31N Pennington, NJ 08534	609-730-1900	\$ 433,531.00	September 2023
Richardson Park Elementary School	Red Clay, DE	The JAED Corporation 2500 Wrangle Hill Road, Suite 110 Bear, DE 19704	302-832-1652	\$ 2,271,181.00	November 2023
Dalesford Abbey	Paoli, PA	Norbertine Fathers, Inc. 220 S Valley Road Paoli, PA 19031	610-601-8631	\$ 1,476,670.00	November 2023
Shiseido Americas	East Windsor, NJ	Shiseido Americas Corporation 366 Princeton Hightstown Road East Windsor, NJ 08520	609-371-3069	\$ 1,858,994.00	February 2024
SPS Technologies	Jenkintown, PA	SPS Technologies Highland Avenue Jenkintown, PA 19046	215-572-3452	\$ 811,469.00	January 2024

Jottan, Inc.

Major Work Performed within the Past 5 Years

Job Name	Address	Architect/ Construction Manager	Phone	Contract Amount	Date of Completion
3033 Market Street, LLC	Aston, PA	3033 Market Street, LLC Morris Avenue Mawr, PA 19010 40 Bryn	856-669-1105	\$ 769,468.00	April 2024
Alpha Engineered Composites	Lakewood, NJ	Avalone Partners 145 Lehigh Avenue Lakewood, NJ 08701	732-996-0710	\$ 571,381.00	March 2024
Radwell International	Willingboro, NJ	Radwell International 1 Millennium Drive Willingboro, NJ 08046	800-332-4336	\$ 964,792.00	April 2024
Frankford Candy	Philadelphia, PA	Frankford Candy, LLC 9300 Ashton Road Philadelphia, PA 19114	215-735-5200	\$ 495,268.00	May 2024
127 US Route 206 - Thompson Mgmt	Hamilton, NJ	Thompson Management 221 Witherspoon Street, Suite 210 Princeton, NJ 08542	609-921-7655	\$ 484,475.30	July 2024
9001 Torresdale Avenue	Philadelphia, PA	Seyon Management, LLC 525 Boylston Street, 11th Floor Boston, MA 02116	978-846-5276	\$ 866,071.28	September 2024
Pottstown High School	Pottstown, PA	Pottstown School District 230 Beech Street Pottstown, PA 19464	610-636-2831	\$ 478,878.26	September 2024

MORRIS COUNTY MUA

Mandatory EEO Language

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it

MORRIS COUNTY MUA

Mandatory EEO Language

will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions. The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

**Employee Information Report Form AA-302 (electronically provided by the Division
and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance.**

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq

Business Name: Jottan, Inc.

Representative's Name (print): Jeff Newman, Vice-President

Representative's Signature: 

Date: 04/02/2025

Certification **6785**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Feb-2024** to **15-Feb-2027**

JOTTAN, INC.

ONE UNDERWOOD COURT

DELRAN

NJ 08075



A handwritten signature in black ink, appearing to read "Elizabeth Maher Muoio".

ELIZABETH MAHER MUOIO

State Treasurer

MORRIS COUNTY MUA

Instructions for Completing the Initial Project Workforce Report AA201

FORMAA-101
Revised 10/03

STATE OF NEW JERSEY
DIVISION OF CONTRACT COMPLIANCE
EQUAL EMPLOYMENT OPPORTUNITY IN PUBLIC CONTRACTS
INITIAL PROJECT WORKFORCE REPORT CONSTRUCTION

Official Use Only

Assignment

Code

READ INSTRUCTIONS ON THE BACK CAREFULLY BEFORE THE COMPLETION AND DISTRIBUTION OF THIS FORM.
PLEASE TYPE OR PRINT IN BLACK OR BLUE INK.

1. FID NUMBER		2. CONTRACTOR ID NUMBER		5. NAME AND ADDRESS OF PUBLIC AGENCY AWARDED CONTRACT							
3. NAME AND ADDRESS OF PRIME CONTRACTOR				CONTRACT NUMBER DATE OF AWARD DOLLAR AMOUNT OF AWARD							
(Name)											
(Street Address)											
(City) (State) (Zip Code)				6. NAME AND ADDRESS OF PROJECT				7. PROJECT NUMBER			
4. IS THIS COMPANY MINORITY OWNED [] OR WOMAN OWNED []				COUNTY				8. IS THIS PROJECT COVERED BY A PROJECT LABOR AGREEMENT (PLA)? <input type="checkbox"/> YES <input type="checkbox"/> NO			
9. TRADE OR CRAFT		PROJECTED TOTAL EMPLOYEES				PROJECTED MINORITY EMPLOYEES				PROJECTED PHASE-IN DATE	PROJECTED COMPLETION DATE
		MALE		FEMALE		MALE		FEMALE			
		J	AP	J	AP	J	AP	J	AP		
1. ASBESTOS WORKER											
2. BRICKLAYER OR MASON											
3. CARPENTER											
4. ELECTRICIAN											
5. GLAZIER											
6. HVAC MECHANIC											
7. IRONWORKER											
8. OPERATING ENGINEER											
9. PAINTER											
10. PLUMBER											
11. ROOFER											
12. SHEET METAL WORKER											
13. SPRINKLER FITTER											
14. STEAMFITTER											
15. SURVEYOR											
16. TILER											
17. TRUCK DRIVER											
18. LABORER											
19. OTHER											
20. OTHER											

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

MORRIS COUNTY MUA

Instructions for Completing the Initial Project Workforce Report AA201

(Signature)

10. (Please Print Your Name)

(Title)

(Area Code)

(Telephone Number)

(Ext.)

(Date)

MORRIS COUNTY MUA

New Jersey Anti-Discrimination

Pursuant to N.J.S.A. 10:2-1:

- a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;
- b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$ 50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

Business Name (Print): Jottan, Inc.

Representative's Name (Print): Jeff Newman

Representative's Title: Vice-President

Representative's Signature:

Phone: (609) 447-6200

Date: 04/02/2025

MORRIS COUNTY MUA

Pay to Play Advisory

PAY TO PLAY ADVISORY

Disclosure Requirement

**P.L. 2005, Chapter 271, Section 3 Reporting
(N.J.S.A. 19:44A – 20.27)**

Any business entity that has received \$50,000 or more in contracts from government entities in a calendar year will be required to file an annual disclosure report with ELEC.

The report will include certain contributions and contract information for the current calendar year.

At a minimum, a list of all business entities that file an annual disclosure report will be listed on ELEC's website at www.elec.state.nj.us.

If you have any questions please contact ELEC at:
1-888-313-ELEC (toll free in NJ) or
609-292-8700

An analyst from ELEC's Special Programs Section will assist you.

Initials



MORRIS COUNTY MUA

Certification of Non-Involvement in Prohibited Activities in Russia or Belarus

Pursuant to N.J.S.A. 52:32-60.1, et seq. and N.J.S.A.40A:11-2.2 (L. 2022, c. 3) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a local contracting unit subject to the Local Public Contracts Law for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify

(Check the Appropriate Box)

- ☒ A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).
- OR**
- ☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).
- OR**
- ☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary.)

Signature of Vendor's Authorized Representative

Jeff Newman, Vice-President

Print Name and Title of Vendor's Authorized Representative

Jottan, Inc.

Vendor's Name

1 Underwood Court

Vendor's Address (Street Address)

Delran, NJ 08075

Vendor's Address (City/State/Zip Code)

04/02/2025

Date

22-2768915

Vendor's FEIN

(609) 447-6200

Vendor's Phone Number

(609) 447-6206

Vendor's Fax Number

newman@jottan.com

Vendor's Email Address

ⁱ Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

MORRIS COUNTY MUA

Americans with Disabilities Act of 1990

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "ACT") (42 U.S.C. S12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any act benefit, or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER must any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its OWN expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading, or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the CONTRACTOR'S obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

MORRIS COUNTY MUA

Americans with Disabilities Act of 1990

Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Business Name (Print): Jottan, Inc.

Representative's Name (Print): Jeff Newman

Representative's Title: Vice-President

Representative's Signature: _____

Phone: (609) 447-6200

Date: 04/02/2025

MORRIS COUNTY MUA

Affidavit of Non-Debarred Status

STATE OF NEW JERSEY)
) SS:
COUNTY OF **Burlington**)

I, Jeff Newman of the City/Town of

Delran, in the County of Burlington

and the State of New Jersey, of full age, being duly sworn according to law on my

oath depose and say that:

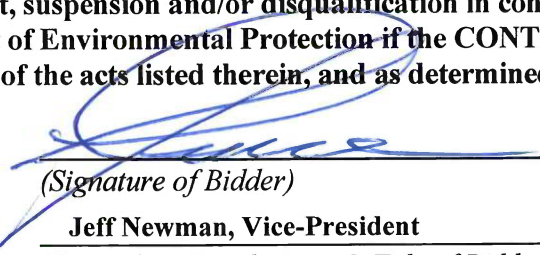
I am Jeff Newman, a Vice-President
(Name) (Title, Position, etc.)

of Jottan, Inc., the Bidder
(Name of Firm, Company or Corporation)

making the Bid for the Morris County Municipal Utilities Authority (MCMUA) and that I executed the said Bid with full authority so to do; that said Bidder at the time of making this Bid is not included on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Bidders and Department of Labor's Workplace Accountability in Labor List ; and all statements contained in said Bid and in this affidavit are true and correct and made with the full knowledge that the Morris County Municipal Utilities Authority relies upon the truth of the statements contained in said Bid and in the Statements contained in this affidavit in awarding Contract for said project.

The undersigned further warrants that should the name of the firm, company or corporation making this Bid appear on the State Treasurer's List of Debarred, Suspended and Disqualified Bidders and Department of Labor's Workplace Accountability in Labor List at any time prior to, and during the life of the Contract, including the Guarantee Period, that the Morris County Municipal Utilities Authority (MCMUA) shall be immediately so notified by the signatory to this Eligibility Affidavit.

The undersigned understands that the firm, company or corporation making the Bid as a CONTRACTOR is subject to debarment, suspension and/or disqualification in contracting with the State of New Jersey and the Department of Environmental Protection if the CONTRACTOR, pursuant to NJAC 7:1-5.2, commits any of the acts listed therein, and as determined according to applicable law and regulation.


(Signature of Bidder)

Jeff Newman, Vice-President

(Printed or Typed Name & Title of Bidder)

1 Underwood Court - Delran, NJ 08075

(Address of Bidder)

(Seal if Corporation)

MORRIS COUNTY MUA

Bidder's Agreement to Provide Equipment and Vehicles

AGREEMENT TO PROVIDE EQUIPMENT AND VEHICLES CONTINGENT UPON AWARD OF CONTRACT FOR PARSIPPANY TRANSFER STATION ROOF AND PARTIAL FASCIA REPLACEMENT

Jottan, Inc. (Bidder) hereby agrees to provide and commit, contingent upon the award of the Contract for **PARSIPPANY TRANSFER STATION ROOF AND PARTIAL FASCIA REPLACEMENT** (the "Contract"), that equipment and those vehicles listed in the EQUIPMENT AND VEHICLE CERTIFICATION included in the Bid Documents and any such other equipment and/or vehicle(s) reasonably calculated to ensure safe, adequate and proper service, for use in connection with the Contract, during the entire Term of the Contract.

Dated 04/02/2025

By 

Name Jeff Newman

Title Vice-President

MORRIS COUNTY MUA

Equipment and Vehicle Certification

INSTRUCTIONS FOR COMPLETING THE EQUIPMENT AND VEHICLE CERTIFICATION

If the Bidder owns, leases or controls all the necessary equipment and vehicles required, Bidder shall complete Part 1A together with the Bidder's Agreement to Provide Equipment and Vehicles included in the Bid Documents. If the Bidder owns, leases or controls a portion of the necessary equipment and vehicles required, Bidder shall complete Part 1B together with the Bidder's Agreement to Provide Equipment and Vehicles included in the Bid Documents and Bidder shall have Part 2 completed together with the Third Party Equipment and Vehicle Owner's Agreement to Provide Bidder with Equipment and Vehicles included in the Bid Documents for the remaining portion of the necessary equipment and vehicles required to accomplish the Work in the Bid Documents. Should the Bidder not own, lease or control the necessary equipment and vehicles required, Bidder shall have Part 2 completed together with the Third Party Equipment and Vehicle Owner's Agreement to Provide Bidder with Equipment and Vehicles included in the Bid Documents. This Equipment and Vehicle Certification shall be attached to and submitted with the Bid.

Part 1A

This is to certify that I, the Bidder signing the attached Bid, own, lease or control all the necessary equipment and solid waste vehicles required and list below to accomplish the Work described in the Bid Documents. In addition, I certify that the solid waste vehicles will meet the air pollution control ("Diesel Retrofit Program") standards set forth within N.J.A.C. 7:27-32 et seq.

I certify that the foregoing statements made by me are true. I understand that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

04/02/2025

Date


Signature of Bidder Jeff Newman, Vice-President

Part 1B

This is to certify that I, the Bidder signing the attached Bid, own, lease or control a portion of the necessary equipment and solid waste vehicles required and list below to accomplish the Work described in the Bid Documents. In addition, I certify that the solid waste vehicles will meet the air pollution control ("Diesel Retrofit Program") standards set forth within N.J.A.C. 7:27-32 et seq. I certify that the remaining necessary equipment and solid waste vehicles required to accomplish the Work described in the Bid Documents are set forth in Part II.

I certify that the foregoing statements made by me are true. I understand that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

4/2/25

Date


Signature of Bidder Jeff Newman, Vice-President

Part 2

MORRIS COUNTY MUA

Equipment and Vehicle Certification

List of Equipment and Vehicles **See attached

(Attachment to Equipment and Vehicle Certification)

Please provide copies of all Vehicle and Equipment Registrations

VIN	LICENSE PLATE	DECAL #S	MAKE	MODEL

(Attach Additional Sheet as Required)



Jottan, Inc.
Equipment List

140	<u>Safety</u> Rails	5	Spray Machines
20	<u>Safety</u> Harnesses	7	Trash Chute Set Ups
5	Retractable <u>Safety</u> Cables	11	Generators
16	Sets of <u>Safety</u> Flag Standards	5	Spud Machines
80	Wall Mount <u>Safety</u> Rails	3	Power Washers
22	Pick Up Trucks	9	Air Compressors
6	Roof Terrain Telescoping Forklift	2	Welding Machines
20	Roofing Kettles	16	Hot Luggers
2	Tankers – 32 Ton	40	Various Size Ladders
4	Roof Warriors	35	Wheelbarrows
10	Felt Layer	10	Gang Boxes
1	Conveyer Belt	11	Chain Mops
26	Mop Carts	10	Power Gravelers
14	Insulation Carts	10	Power Buggies
20	Roof Cutters	4	Hydraulic Hoists
4	Garlock Fume Recovery Systems	1	FRS 6000
1	Paus Articulating Conveyor	3	Stake Bodies

** Various Power and Hand Tools**

All equipment has been purchased between 2001/2017. Each piece of equipment is inspected weekly and is in good working condition.

MORRIS COUNTY MUA

Corporate Acknowledgement

STATE OF **New Jersey**)
) SS:
COUNTY OF **Burlington**)

On this **2nd** day of **April** in the year 20 **25**, before me personally came

and appeared **Jeff Newman**

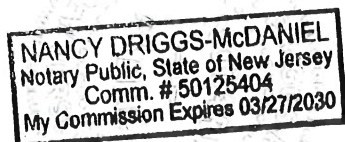
to me known, who, being by me duly sworn, did depose and say, that he resides at
Delran, NJ

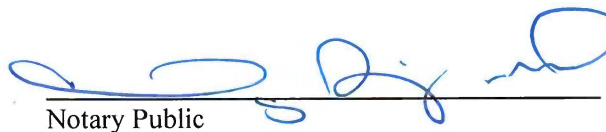
That he is the **Vice-President**
(principle executive officer or duly authorized representative)

of **Jottan, Inc.**,

the Corporation described in and which executed the foregoing instrument; that he knows the seal of said Corporation; that one of the impressions affixed to said instrument in an impression of such seal, that it was so affixed by order of the Board of Directors of said Corporation, and he signed his name thereto by like order.

(Seal)




Notary Public

Burlington County, New Jersey
County, State

MORRIS COUNTY MUA

Certified Copy of Resolution of Board of Directors

Jottan, Inc.

(Name of Corporation)

RESOLVED that **Jeff Newman**, **Vice-President**
(Person Authorized to Sign) (Title)

of **Jottan, Inc.** be authorized to sign and submit the Bid of this
(Name of Corporation)

Corporation for the following project:

Parsippany Transfer Station Roof and Partial Fascia Replacement

The foregoing is a true and correct copy of the Resolution adopted by

Jottan, Inc. at a meeting of its Board of Directors

held on the **31st** day of **March**, 20 **25**.

By 

Title **Toby Chrostowski - President**

(SEAL)

This form must be completed if the Bidder is a Corporation.

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Jottan, Inc.	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions. One Underwood Court	Requester's name and address (optional)
6 City, state, and ZIP code Delran, NJ 08075		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-			-			
or									
Employer identification number									
2	2	-	2	7	6	8	9	1	5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 1/24/2025
------------------	-------------------------------------	---------------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

MORRIS COUNTY MUA

Affirmative Action Compliance Notice

EXHIBIT A

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

This form is a summary of the successful vendor's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The respondent shall submit to the public agency, one of the following three documents as forms of evidence:

1. Letter of Federal Affirmative Action Plan Approval
2. Certificate of Employee Information Report
3. A photocopy of an Employee Information Report (AA302) provided by the Division and distributed to the public agency to be completed by the vendor in accordance with N.J.A.C. 17:27-4.

The vendor must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor further understands that his/her proposal shall be rejected as non-responsive if said vendor fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

Business Name: Jottan, Inc.

Representative's Name (print): Jeff Newman, Vice-President

Representative's Signature: 

Date: 04/02/2025

08/23/04

Taxpayer Identification# 222-768-915/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-1730.

I wish you continued success in your business endeavors.

Sincerely,

John E. Tully
John E. Tully, CPA
Acting Director

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

JOTTAN, INC.

TRADE NAME:

TAXPAYER IDENTIFICATION#:

222-768-915/000

SEQUENCE NUMBER:

0074750

ADDRESS:

5205 ROUTE 130
FLORENCE NJ 08518

ISSUANCE DATE:

08/23/04

EFFECTIVE DATE:

12/31/86

FORM-BRC(08-01)

John E. Tully
Acting Director

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address

MORRIS COUNTY MUA

Disclosure of Investment Activities in Iran

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of the Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed for which I am authorized to bid/renew:

Bidder/Offeree: Jottan, Inc.

- ☒ is not providing goods or services of \$20,000,000 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; is not a financial institution that extends \$20,000,000 or more in credit to another person or entity, for 45 days or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above-referenced activities, a detailed, accurate and precise description of the activities must be provided in part 2 below to the Division of Purchase under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

Name: _____ Relationship to Bidder/Offeree: _____

Description of Activities: _____

Duration of Engagement: _____ Anticipated Cessation Date: _____

Bidder/Offeree Contact Name: _____ Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that Town/ Township/ Borough/Government Agency is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the MCMUA to notify the MCMUA in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with Morris County Municipal Utilities Authority, New Jersey and that the MCMUA at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Jeff Newman Signature: 

Title: Vice-President Date: 04/02/2025

MORRIS COUNTY MUA

Lowest Bidder Prevailing Wage Certification

In the matter of an award of a contract for public) State of New Jersey - Department of Labor
Work for a project described as:) Workforce Development Division of Wage &
(Description of Work)) Hour Compliance

Jeff Newman, of full age and under oath, duly provides the following sworn statement:

1. I am the owner and/or highest-ranking official or officer of a company or firm named **Jottan, Inc.**, which holds a currently valid public works contractor registration pursuant to the New Jersey Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq., certificate number **52327**
2. I submitted a bid for a contract award in the above identified project and the public body has informed me that I am the lowest bidder by 10 percent or more as compared to the next lowest bid submitted.
3. The amount of my bid does include paying the prevailing wage rate to all workers who perform work on the project at rates of pay, including both base wage and fringe benefits, set forth in applicable Wage Determinations,
 - a. For appropriate locality
 - b. For the appropriate work classification (e.g. carpenter, electrician, mason, plumber)
 - c. For the appropriate job title (e.g. Apprentice, Journeyman, Forman), published by the New Jersey Department of Labor and Workforce Development (NJDOL) pursuant to the New Jersey Prevailing Wage Act (NJPWA) N.J.S.A. 34:11-56.25 et seq., and corresponding NJDOL rules, N.J.A.C. 12:60.

I certify under penalty of perjury that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are false, I am subject to punishment. See N.J.S.A. 2C:28-1 et seq., specifically, N.J.S.A. 2C28-3, within the New Jersey Code of Criminal Justice.

Date: **04/02/2025**

Name (Printed): **Jeff Newman**

Signature: 

Title: **Vice-President**

To be completed, signed, and returned with Bid.

PREVAILING WAGES COMPLIANCE CERTIFICATION

PARSIPPANY TRANSFER STATION ROOF AND PARTIAL FASCIA REPLACEMENT

The AUTHORITY determines that this public works project will total more than \$2,000.00 (two thousand dollars). Therefore, prevailing wage rules and regulations apply as promulgated by the New Jersey Prevailing Wage Act and in conformance with N.J.S.A. 34:11-56:25 et seq.

Certification

I certify that our company/firm understands that we shall pay all workers a wage rate not less than the published prevailing wage rates for the locality in which the work is being performed, as designated by the New Jersey Department of Labor and Workforce Development. I further certify that all subcontractors named in this bid understand that this project requires the subcontractor to pay its workers prevailing wages in full accordance with the law.

Certified Payrolls—Form MW 562 (6/23)

I agree to submit certified payrolls to the AUTHORITY for each payroll period within ten (10) days of the payment of wages. The contractor shall use the New Jersey Department of Labor/Workforce Development **Form MW-562 (6/23)** to certify payroll records. I further understand that the Authority will not make any payments if certified payrolls are not received. The AUTHORITY reminds all contractors of the following.

○ **Submission of Certified Payrolls—Online to NJ Wage HUB**

Contractors are required to submit certified payrolls for each payroll period using the online Form MW-562 (6/23) through the *New Jersey Wage Hub*.

○ **Reminder to the Contractor**

Submitting Form MW-562 (6/23) online to the New Jersey Wage Hub will NOT satisfy the requirement to submit them to the AUTHORITY.

Non-compliance Statement

I understand that if it is found that any worker employed by the contractor or any subcontractor covered by said contract has been paid a rate of wages less than the prevailing wage required to be paid by such contract, the AUTHORITY may begin proceedings to terminate the contractor's or subcontractor's right to proceed with the work, or such part of the work as to which there has been a failure to pay required wages and to prosecute the work to completion or otherwise. The contractor and his sureties shall be liable for any excess costs occasioned thereby to the public body.

NOTIFICATION OF VIOLATIONS – New Jersey Department of Labor and Workforce Development

Has the bidder or any person having an "interest" with the bidder been notified by the New Jersey Department of Labor and Workforce Development by a notice issued pursuant to N.J.S.A. 34:11-56:37 that he/she has been in violation for failure to pay prevailing wages as required by the 18 within the last five (5) years?

* Yes _____ No X

*If yes, please attach a signed document explaining any/or all administrative proceedings with the Department within the last five (5) years. Please include any pending administrative proceedings with the department.

Submission of Certified Payroll Records

All certified payroll records are to be submitted to the person named below, who is coordinating the activities for the project:

Shana O'Mara
MORRIS COUNTY MUNICIPAL UTILITY AUTHORITY

Name of Company **Jottan, Inc.**
Authorized Agent **Jeff Newman, Vice-President**

Authorized Signature 

Certificate Number
52327

Registration Date: 08/06/2023
Expiration Date: 08/05/2025



State of New Jersey

Department of Labor and Workforce Development Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Responsible Representative(s):
Toby Chrostowski, President

A handwritten signature in black ink, appearing to read "R. Asaro-Angelo".

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

Jottan Inc.
2023

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

NON TRANSFERABLE

Jottan, Inc.

Name of Company

CERTIFICATIONS

- **Debarment/Suspension**

I certify that the entity listed on the form or any person employed by this entity, nor the person's affiliates, are not debarred or suspended from contracting with a federal government agency, nor debarred or suspended from contracting with the State of New Jersey. The Authority will verify the certification by consulting the following.

- New Jersey Department of Treasury – Consolidated Debarment Report
- NJ Department of Labor and Workforce Development– Prevailing Wage Debarment List
- Federal Debarred Vendor List—System for Award Management (SAM.gov/exclusions)

- **Direct/Indirect Interests**

I declare and certify that no member of the Morris County Utility Authority, nor any officer or employee, or person whose salary is payable in whole or in part by said Morris County Utility Authority or their immediate family members are directly or indirectly interested in this bid or in the supplies, materials, equipment, work or services to which it relates, or in any portion of profits thereof. If a situation so exists where a Board member, employee, officer of the board has an interest in the bid, etc., then please attach a letter of explanation to this document, duly signed by the president of the firm or company.

- **Gifts; Gratuities; Compensation**

I declare and certify that no person from my firm, business, corporation, association, or partnership offered or paid any fee, commission, or compensation or offered any gift, gratuity, or other things of value to any official, board member, or employee of the Morris County Utility Authority.

- **Vendor Contributions**

I declare and certify that I fully understand N.J.A.C. 6A:23A-6.3 (a) (1-4) concerning vendor contributions to Authority members.

- **False Material Representation/Truth in Contracting**

I further certify that I understand that it is a crime in the second degree in New Jersey to knowingly make a false material representation in connection with the negotiation, award, or performance of a government contract. I further acknowledge my understanding of the New Jersey Truth in Contracting Laws.

Jeff Newman, Vice-President

President or Authorized Agent

Signature

MORRIS COUNTY MUA

Non-Debarment Certification – Federal Level

CERTIFICATION THAT BIDDER AND ALL ITS AFFILIATES ARE NOT DEBARRED AT THE FEDERAL LEVEL FROM CONTRACTING WITH ANY FEDERAL GOVERNMENT AGENCY

STATE OF NEW JERSEY

SS

COUNTY OF **Burlington**

I, **Jeff Newman** of the City of **Delran**
in the County of **Burlington** and the State of **New Jersey** of full age,
being duly sworn according to law on my oath depose and say that:

I am **Vice-President**, an officer of the firm of
Jottan, Inc. and that I executed and submitted the within bid with full
authority to do so that said bidder and any affiliate¹ of the bidder at the time of making of this bid, is not
debarred at the federal level from contracting with a federal government agency; and that all statements
contained in said bid and in this certification are true and correct, and made with the full knowledge that
The Morris County Municipal Utilities Authority as local unit relies upon the truth of the statements
contained in the bid and in the statements contained in this certification in awarding the contract for the
work to be performed.

The undersigned further warrants that should the name of the bidder making this bid or any affiliate of the
bidder or any successors of the same become debarred from contracting with any federal government
agency or appear on the federal System for Award Management at any time prior to, and during the life of
the contract, including the guarantee period, that the Morris County Municipal Utilities Authority shall be
immediately notified of such debarment.

The undersigned understands that any natural person, company, firm, association, corporation, or other
entity and any affiliate of the same that is debarred at the federal level from contracting with a federal
government agency shall be debarred from contracting for any public work in this State.

Jottan, Inc. - 1 Underwood Court - Delran, NJ 08075

(Insert Name and Address of Contractor)

(Insert Name and Title of Affiant) **Jeff Newman, Vice-President**

Subscribed and sworn

before me this **2nd** day
of **March** 20 **25**

Notary Public of **New Jersey**

My commission expires **March 27**, 20 **30**

¹ An "affiliate" is defined to mean any entity that (1) directly, indirectly, or constructively controls another entity,
(2) is directly, indirectly, or constructively controlled by another entity, or (3) is subject to the control of a common
entity. Any entity controls another entity if it owns, directly or individually, more than 50% of the ownership
interest in that entity.

STANDARD BID DOCUMENT REFERENCE	
Name of Form:	FEDERAL NON-DEBARMENT CERTIFICATION
Statutory Reference:	N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)
Description:	Meets statutory criteria for certification of non-debarment by a federal government agency.

Summary of the Certification Requirements under N.J.S.A. 52:32-44.1

Pursuant to state law any natural person, company, firm, association, corporation, or other entity prohibited, or “debarred,” from contracting with the federal government agencies, shall also be prohibited from contracting for public work in the state of New Jersey. This prohibition also extends to any affiliate organization(s) held by or subject to the control of an entity of that prohibited person or entity.

Prior to awarding a contract for public work a local units must obtain written certification from the contracting person or entity through the form below, attesting to their non-debarment from contracting with federal government agencies. Contracting units are reminded that they must fill-in the boilerplate information in the certification sections of Parts II through IV regarding their name and type of contracting unit before using the form.

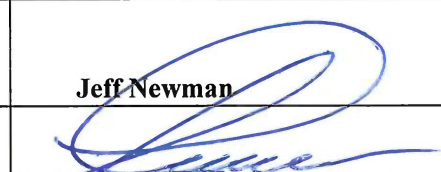
**CERTIFICATION OF NON-DEBARMENT
FOR FEDERAL GOVERNMENT CONTRACTS**

N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.

PART I: VENDOR INFORMATION	
Individual or Organization Name	Jottan, Inc.
Physical Address of Individual or Organization	1 Underwood Court Delran, NJ 08075
Unique Entity ID (if applicable)	F771SYNK9FG3
CAGE/NCAGE Code (if applicable)	
Check the box that represents the type of business organization:	

- ☐ Sole Proprietorship (skip Parts III and IV) ☐ Non-Profit Corporation (skip Parts III and IV)
☒ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC) ☐ Partnership
 ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
☐ Other (be specific): _____

PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization			
I hereby certify that the individual or organization listed above in Part I is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that The Morris County Municipal Utilities Authority (the "Authority") is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by to notify the Authority in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Authority , permitting the Authority to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	Jeff Newman	Title:	Vice-President
Signature:		Date:	04/02/2025

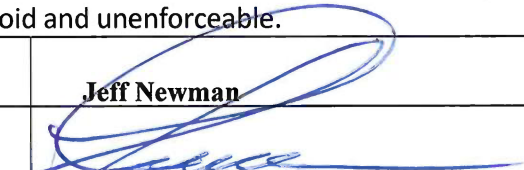
PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization

Section A (Check the Box that applies)


<input checked="checked" type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
Name of Individual or Organization	Toby Chrostowski
Physical Address	54 E Oak Avenue - Moorestown, NJ 08057
OR	
<input type="checkbox"/>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.

Section B (Skip if no Business entity is listed in Section A above)

<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity	
Physical Address	
OR	
<input type="checkbox"/>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.

Section C – Part III Certification			
<p>I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the Organization listed above in Part I or, if applicable, owns greater than 50 percent of a parent entity of <name of organization>. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that The Morris County Municipal Utilities Authority (the "Authority") is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award from the Authority to notify the Authority in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Authority, permitting the Authority to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):	Jeff Newman	Title:	Vice-President
Signature:		Date:	04/02/2025

Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities	
Section A	
<input type="checkbox"/>	Below is the name and address of the corporation(s) in which the Organization listed in Part I owns more than 50 percent of voting stock, or of the partnership(s) in which the Organization listed in Part I owns more than 50 percent interest therein, or of the limited liability company or companies in which the Organization listed above in Part I owns more than 50 percent interest therein, as the case may be.
Name of Business Entity	Physical Address
Add additional sheets if necessary	
OR	
<input type="checkbox"/>	The Organization listed above in Part I does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

Section B (skip if no business entities are listed in Section A of Part IV)			
<input type="checkbox"/>		Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).	
Name of Business Entity Controlled by Entity Listed in Section A of Part IV		Physical Address	
Add additional Sheets if necessary			
OR			
<input type="checkbox"/>		No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.	
Section C – Part IV Certification			
<p>I hereby certify that the Organization listed above in Part I does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that The Morris County Municipal Utilities Authority (the "Authority") is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by the Authority to notify the Authority in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Authority, permitting the Authority to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):	Jeff Newman	Title:	Vice-President
Signature:		Date:	04/02/2025